

Notification, appointment of proxy and acceptance of mandate

Note: In terms of section 6(5) of the Sectional Titles Schemes Management Act 2011 a member must be represented in person or by proxy at meetings of body corporate and a person may not act as a proxy for more than two members of the body corporate.

1. Scheme details

Name of scheme

SS number / year

2. Member giving notice

To: The Body Corporate

I/We, the undersigned owner(s) and member(s) give notice to the body corporate of the above scheme that I/we appoint a proxy to speak and vote at the general meetings (including adjournments) and on the terms set out below.

Member name(s)

Unit numbers

3. Proxy and meeting

Proxy name

This appointment applies to

- ☐ The general meeting to be held on _____
(_____), including its adjournments
- ☐ All general meetings held before _____
- ☐ All general meetings until and including the body corporate's next annual general meeting

4. Special conditions or instructions to proxy				
☐ None: the appointment is unconditional.				
Resolution	For	Against	Abstain	
1.	☐	☐	☐	
2.	☐	☐	☐	
3.	☐	☐	☐	
4.	☐	☐	☐	
5.	☐	☐	☐	
6.	☐	☐	☐	
7.	☐	☐	☐	
8.	☐	☐	☐	
Special conditions 				

5. Signatures	
Signature(s) of members giving mandate Date	Signature of person accepting mandate Date

Lodge the form with the body corporate at least 48 hours before the meeting, by _____, or hand it to the chairperson before or at the start of the meeting (PMR 20(5)).